



public works & rural development

Department of  
Public Works & Rural Development  
FREE STATE PROVINCE

MEC: PUBLIC WORKS AND RURAL DEVELOPMENT  
HOD: PUBLIC WORKS AND RURAL DEVELOPMENT  
ALL SMS MEMBERS AND ALL STAFF IN THE DEPARTMENT  
OF PUBLIC WORKS AND RURAL DEVELOPMENT

**HUMAN RESOURCES MANAGEMENT CIRCULAR NO 17 OF 2009  
CLOSING DATE 30 SEPTEMBER 2009**

ADVERTISEMENT OF POSTS

- POST** : **CLEANER II (34 POSTS)**
- SALARY** : Level 2 – A basic salary of R 47 787.00 per annum
- CENTRES** : **Motheo District (10 posts) Ref No.: PWRD 2009/0031**  
Excelsior Registering Authority, Dewetsdorp Registering  
Authority, Thaba Nchu College (8 Posts)
- Xhariep District (4 posts) Ref No.: PWRD 2009/0032**  
Bethulie Registering Authority, Zastron, Wepener ,  
Phillipolis
- Lejweleputswa District (4 posts) Ref No.: PWRD 2009/0033**  
Brandfort, Dealesville, Edenville , Ventersburg
- Fezile Dabi District (9 Posts) Ref No.: PWRD 2009/0034**  
Boshof, Bothaville Ra, Koppies , Vredefort, Parys,  
Steynsrus Registering Authority , Vrede Registering  
Authority, Vrede Roads, Vredefort Registering Authority
- Thabo Mofutsanyane District (7 Posts) Ref No.: PWRD2009/0035**  
Clocolan Registering Authority, Ladybrand Roads,  
Senekal Registering Authority, Reitz Roads,  
Senekal Roads, Fouriesburg Registering  
Authority, Harrismith Roads
- REQUIREMENTS** : Basic Education
- DUTIES** : To ensure general cleanliness of the office buildings and  
create a conducive working environment.  
To provide other services as required.  
To ensure that waste items are removed inside the buildings  
on a daily basis.  
Attend to other related cleaning duties as may be allocated by  
supervisor.
- ENQUIRIES** : Ms M Ralikontsane, Tel no.: (051) 410 7538

- POST** : **GARDENERS/GROUNDSMAN II (60 POSTS)**
- SALARY** : Level 2 – A basic salary of R 47 787.00 per annum
- CENTRES** : **Motheo District (14 posts) Ref No. : PWRD 2009/0036**  
Bloemfontein (9 Posts, Lebohang, PGB and PACOFS, Medfontein, FSH, Lengau Testing Station, MANCOFS, Government Garage, Works Infrastructure, SCM At Hamilton)  
Thaba Nchu- College, Dewetsdorp Testing Station, Excelsior Testing Station, Ladybrand Testing Station, Wepener Testing Station
- Xhariep District (15 posts) Ref No. : PWRD 2009/0037**  
Testing Stations of the following towns:
- Bethulie, Edenburg, Fauresmith, Jacobsdal, Jagersfontein, Koffiefontein, Pertusburg, Phillipolis, Reddersburg, Rouxville, Smithfield, Springfontein, Trompsburg, Trompsburg Security, Zastron
- Lejweleputswa District (16 posts) Ref No. : PWRD 2009/0038**  
Testing Stations of the following towns:
- Boshoff, Bothaville, Brandfort, Bultfontein, Dealesville, Hennenman, Hertzogville, Hoopstad, Odendaalsrus, Theunissen, Ventersburg, Virginia, Welkom , Welkom Security, Wesselsbron, Winburg
- Fezile Dabi District (15 posts) Ref No. : PWRD 2009/0039**  
Testing Stations of the following towns:
- Edenville, Frankfort, Villiers, Sasolburg, Heilbron, Parys, Koppies, Vredefort, Viljoenskroon, Steynsrus, Kroonstad: (5 posts, Testing Station, Works Infrastructure, Local Government And Housing, Security, Weigh Bridge)
- REQUIREMENTS** : Basic Education
- DUTIES** : General garden maintenance of provincial government in Bloemfontein  
Cleaning and maintenance of official residences and buildings  
Ensure that paved areas and all surroundings are maintained according to high standards  
Administer pesticides, insecticides, and fertilizers to grass and plants in a prescribed and environmental friendly manner  
Proper utilization and maintenance of gardening equipment and other resources  
Cutting lawns, trimming of edges and preparation of soil for planting of grass, plants and flowers  
Pruning of trees, cleaning and unblocking of gutters, sweeping and washing of driveways  
Watering of gardens and plantings
- ENQUIRIES** : Ms M Ralikontsane, Tel no.: (051) 410 7538

**APPLICATIONS POSTED TO:**

Head: Public Works and Rural Development  
Human Resources Management  
P.O. Box 7551  
BLOEMFONTEIN  
9300

**OR**

**APPLICATIONS THAT ARE HAND DELIVERED MUST BE BROUGHT TO THE FOYER OF MEDFONTEIN BUILDING WHERE THEY MUST BE PLACED IN THE APPROPRIATELY MARKED BOX AT: SECURITY GROUND FLOOR, MEDFONTEIN BUILDING, ST. ANDREWS STREET, BLOEMFONTEIN. \*NO APPLICATIONS WILL BE ACCEPTED BY STAFF IN OFFICES IN THE BUILDING.**