

TENDER NUMBER:

DPWFS (T) 010/2019

DESCRIPTION:

**REVISED EVALUATION CRITERIA -
SUPPLY AND DELIVERY OF BUILDING
MATERIAL FOR A PERIOD OF THREE (3)
YEARS**



**public works &
infrastructure**

Department of
Public Works & Infrastructure
FREE STATE PROVINCE

1.3 STAGE TWO: EVALUATION ON FUNCTIONALITY CRITERIA

1.3.1 The evaluation on functionality criteria will be evaluated based on the following information:

- Attach proof of orders where the supplier delivered similar goods in last two (2) years counted up to the date of closing for this tender.
- Attach proof of locality of the supplier.
- Each bidder must obtain a minimum of 145 points out of 190 points for functionality in order to qualify for evaluation on price and preference using the 80/20 or 90/10 preference points systems.
- Functionality (Separate from price) _____ 190 points:

No	Evaluation Criteria	Score
1	<p>Financial capability of the service provider verified through the annual financial declaration and supporting documents (e.g. income statement, balance sheet, credit facility from any large retailer/wholesaler <u>OR</u> latest bank statement – not older than three (3) months):</p> <p>Access finance above R50 000 = 10 points Access finance above R75 000 = 20 points Access finance above R100 000 = 30 points Access finance above R125 000 = 40 points Access finance above R150 000 = 50 points</p> <p><u>Each bidders must score at least 10 points for this criteria in order to be considered for further evaluation in all the other criteria, i.e. failure to score a minimum of 10 for this criteria will lead to disqualification.</u></p>	50
2	<p>Project Execution Capabilities: <u>ONLY BUILDING MATERIAL ORDERS</u> delivered - attach copies of orders or appointment letters <u>ON THE OFFICIAL LETTER HEAD OF THE BUYER</u> which are signed, stamped and indicate the type of material delivered, amount and date of issue and date of delivery to any legally registered institution within the Republic of South Africa:</p> <ul style="list-style-type: none"> • Experience in the supply and delivery of building material. • Number of past orders delivered will be allocated as follows: Total value of orders combined (max of 2) R200 000 = 5 points Total value of orders combined (max of 2) R300 000 = 15 points Total value of orders combined (max of 3) R400 000 = 30 points Total value of orders combined (max of 3) R500 000 = 50 points Total value of orders combined (max of 3) R650 000 = 80 points <p><i>Proof in the form of previous orders/appointment letters confirming successful delivery in the last 2 years, i.e. FROM 01 February 2018 TO DATE must be attached.</i></p>	80
3	<p>Submit reference letters on a signed and stamped official letterhead of the buyer:</p> <p>Submit copies of reference letters on the employer`s letter head where similar goods where delivered in the last two (2) years which correspond to the orders / appointment letters above, i.e. type of goods delivered, order number, date and amount thresholds will be scored as follows:</p> <p>0 letter of reference – 0 points 1 letter of reference = 5 Points 2 letters of reference = 20 Points 3 letters of reference = 40 Points</p>	40

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4	<p>Locality: Full Points for this functionality criterion will be allocated to bidders operating within the borders of Free State Region:</p> <ul style="list-style-type: none">• Free State based – 20 points• Non – Free State based – 0 points <p>Physical business address to be provided and proof thereof submitted, e.g. municipal statement, electricity statement, land telephone account and/or lease agreement not older than 90 days</p>	20
Total points		190

1.4 **STAGE THREE: EVALUATION ON PRICE AND PREFERENCE**

- 1.4.1 Pricing will be evaluated on the 80/20 or 90/10 points system in line with the Preferential Procurement Regulations 2017.
- 1.4.2 The Department will utilise **total indicative prices** which bidders will complete on the attached pricing Schedule for purposes of evaluating bids on price and preference according to the 80/20 or 90/10 preference point system. **Each bidder should assume the quantity of each item or package of items as one. This items should be added together for the 3 years period and their total should be used as the total indicative price which the bidder submits for purposes of evaluation on price. Any bidder who omits, does not complete and price any part of the price list will be disqualified.**
- 1.4.3 The Department reserves the right to shortlist and appoint a limited number of bidders based on the **number of points on price and preference** which each bidder scores, i.e. only bidders who score the highest number of points will be considered for appointment on a descending order from the highest to the lowest, i.e. subject to the limited number of bidders considered for appointment.
- Bidders who submit prices lower than the prevailing market prices must submit verifiable proof of why their prices are lower. This is to ensure that this lower prices are not submitted for the purposes of scoring the highest number of points on price and preference scoring and thus position them in an advantageous position for appointment.
 - Subsequent to the process above, the Department will negotiate a flat rate for each item with each shortlisted and appointed bidder. This flat rate will be the rate utilised (with agreed annual increases) will be the rate which the Department will procure any priced item from this contract.
 - Any other unscheduled building material items, i.e. not included on the price will be procured through a closed bidding process where quotations will be invited from appointed bidders and awarded based on compliance with specifications and lower price.
- 1.4.4 The Department reserves the right to appoint each bidder for any region/s in the Free State Province and the flat rate charged will be applicable across the province.
- 1.4.5 The Department is committed to achieving the government's objectives of the transformation of the economy economic transformation as set out in the Preferential Procurement Policy Framework Act, the B-BBEE act and the Preferential Procurement Regulations of 2017.
- 1.4.6 **Each bidder must independently prepare and submit their bid in line with Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, which prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a pe se prohibition meaning that it cannot be justified under any grounds.**
- 1.4.7 Calculating of points for B-BBEE status level of contribution points will be awarded to a tenderer for attaining the B-BBEE status level of contribution in accordance with the below process.

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Table 1:

Price	80	90
Level of contribution towards B-BBEE	20	10

1.4.8 Allocation of points in terms of the 80/20 OR 90/10 preference point system.

Where

Ps = Points scored for price of bid under consideration

Pt = Price of bid under consideration

Pmin = Price of lowest acceptable bid

Points awarded for B-BBEE status level of contributor

1.4.9 In terms of Regulation 6 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

Table 2:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

1.4.10 Claiming of preference points for B-BBEE level:

- i) Bidders will be required to complete the preference claim form (SBD 6.1) and submit their sworn affidavit (only for EME and QSE), valid original or certified copy of B-BBEE status level verification certificate or a certified copy thereof at the closing date and time of the bid in order to claim the B-BBEE status level points.
- ii) The points scored by a bidder in respect of the level of B-BBEE contribution will be added to the points scored for price.
- iii) Only bidders who have completed and signed the declaration part of the preference claim form and who have submitted a sworn affidavit (only for EME and QSE) or B-BBEE status level certificate issued by a SANAS accredited verification agency will be considered for preference points.

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- iv) Tenderers who qualify as EMEs may submit a sworn affidavit signed by the EME representative and attested by a Commissioner of oaths for purposes of claiming preference points.
- v) Failure on the part of the bidder to comply with the requirements above will be deemed that preference points for B-BBEE status level of contribution are not claimed and will therefore be allocated a zero (0).
- vi) The department may, before a bid is adjudicated or at any time, require a bidder to substantiate claims it has made with regard to preference.
- vii) The total points scored will be rounded off to the nearest 2 decimals.
- viii) In the event that two or more bids have scored equal total points, the contract will be awarded to the bidder scoring the highest number of preference points for B-BBEE.
- ix) Should two or more bids be equal in all respects, the award shall be decided by the drawing of lots.
- x) A contract may, on reasonable and justifiable grounds, this bid may be awarded to a bid that did not score the highest number of points in line with the PPPFA regulations of 2017, regulation 11 on Objective Criteria. Preference will be given to Free State based contractors.