APPOINTMENT OF SUITABLY QUALIFIED PROFESSIONAL SERVICE PROVIDER TO ADMINISTER THE MONTHLY PAYMENT OF STIPENDS TO PARTICIPANTS IN EPWP PROGRAMMES AND LEARNERSHIPS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (3) YEARS.

public works & infrastructure
Department of Public Works & Infrastructure
FREE STATE PROVINCE

DESCRIPTION	BID NO.	ADVERT DATE	CLOSING TIME AND DATE	BIDS OBTAINABLE FROM	DELIVERY OF BIDS TO
APPOINTMENT OF SUITABLY QUALIFIED PROFESSIONAL SERVICE PROVIDER TO ADMINISTER THE MONTHLY PAYMENT OF STIPENDS TO PARTICIPANTS IN EPWP PROGRAMMES AND LEARNERSHIPS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (3) YEARS. **The proposal must include the following mandatory requirements:** ❖ Provide a unique security Personal Identification Number (PIN) issued by the South African Revenue Services and/or Central Supplier Database report showing tax compliance status of the bidding entity (where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must supply their tax compliance pins) which will be confirmed at the time of award. ❖ Attach a valid detailed report as a proof of registration on the National Treasury`s Central Supplier`s Database (where Consortium / Joint Venture / Sub-contractors are involved, each party to the association must submit a separate or a unique security personal Identification number). • However, joint ventures, partnerships, including unincorporated partnerships must register on the CSD within 15 days of the date of the bid being awarded to the successful bidder. ❖ Duly completed and signed SBD documents (SBD 1 and SBD 4). ❖ Attach completed and signed Annual Financial Statements Declaration for the preceding financial year within 12 months of the financial year (i.e. for the financial ended 28 February 2024). Attach the income statement and the balance sheet as support for the declaration. ❖ Each bidder must attach a valid letter of good standing issued by the department of Labour. • It will be expected of bidders to provide proof of compliance to Compensation for Occupational Injuries and Diseases Act (COIDA). ❖ Bidders must have a payroll system – Proof must be attached (i.e. Valid copy of a license) ❖ Attendance of the mandatory clarification meeting the details of which are listed in the tender notice and invitation. ❖ All documents must be completed in writing with a black pen **The following criteria is applicable:** The bid will first be evaluated on functionality [Detailed functionality criteria will be outlined in the bid document]. Bidders who fail to obtain a minimum of **124** points out of **165** points for functionality will not be considered for further evaluation on price and preference. The bid will be evaluated on Method 2 Functionality, Financial Offer and Preference:	**DPWFS T 011/2024**	**14 February 2025**	**31 March 2025 at 11:00 am.**	www.etenders.gov.za and www.publicworks.fs.gov.za/?page_id=2601 at no cost OR Please note that bid documents will be available at a cost of **R1 282.00** from Department of Public Works and Infrastructure; SCM Offices, First Floor, Room 101B, O.R Tambo house, Cnr. Markgraaff and St Andrews Street, Bloemfontein (Payments to be made at 1st Floor O.R Tambo House,	Department of Public Works and Infrastructure ; Ground Floor (Main Entrance Foyer) OR Tambo House (Lebohang Building); St Andrew Street; Bloemfontein

Price	**90**
Specific goal	**10**

The Department is committed to achieving the government's objectives of the transformation of the economy economic transformation as set out in the Departmental SCM Policy, Preferential Procurement Policy Framework Act, the B-BBEE act and the Preferential Procurement Regulations of 2022.

The specific goals allocated points in terms of this tender	**Number of points allocated (90/10 system)**
Free State-Based Companies 100%	3
Gender: 51% or more owned by Women	2.5
Race: 100% Black ownership	2
Youth ownership: 51% or more owned by Youth	1.5
People living with a Disability: 51% or more owned by people with disabilities	1
Total Points Claimed out	**10**

NB: For a bidder to claim these points**,** a valid detailed report as a proof of registration on the National Treasury`s Central Supplier`s Database must be attached.

A compulsory clarification meeting, will take place **at No. 18 Hartley, Hamilton (Public Works and Infrastructure: Property Management Offices), Bloemfontein** on the **03 March 2025** starting at **13:30** **Failure to attend this clarification meeting will lead to disqualification.**

NOTES:

- Please note that bid documents are obtainable from e-tender portal on www.etenders.gov.za from Friday, **14 February 2025 OR**
- Bid documents will also be available from Friday, **14 February 2025** from 09h00 to 14h30 at the Department of Public Works and Infrastructure SCM Offices, Room 101B, First Floor, OR Tambo House Cnr Markgraaf and St Andrews Street, Bloemfontein. However, a non-refundable tender / bid deposit of **R1 282.00** is payable in cash on collection of the bid documents. **[Payments to be made at Room 102, 01st Floor, OR Tambo House].**
- **Bids are to be completed in accordance with the conditions and bid rules contained in the bid documents. Bid documents must be properly indexed and neatly bound.**

Enquiries:

Room 102, Cashier)

APPOINTMENT OF SUITABLY QUALIFIED PROFESSIONAL SERVICE PROVIDER TO ADMINISTER THE MONTHLY PAYMENT OF STIPENDS TO PARTICIPANTS IN EPWP PROGRAMMES AND LEARNERSHIPS ON BEHALF OF THE FREE STATE DEPARTMENT OF PUBLIC WORKS AND INFRASTRUCTURE FOR A PERIOD OF THREE (3) YEARS.	public works & infrastructure Department of Public Works & Infrastructure FREE STATE PROVINCE

Bidding Process: Mr. Mosiuoa Kolobe – kolobem@fsworks.gov.za **or 051 492 1750 /3886** **Technical:** Ms Bangi Xaba - xabab@fsworks.gov.za or **051 505 7426**					

APPROVAL:

HOD SIGNATURE: …….. DATE: ……